



Sunken Secrets Risk Assessment – School Group

| | | | | | |
|---------------------------------|---|-----------------|---------------------------|----------------------|-------------------------|
| MANAGER | Katie Cambridge | LOCATION | Sunken Secrets Exhibition | DATE OF COVER | March 2017 – March 2018 |
| ACTIVITY | Activities involving handling artefacts, using interactive learning tools and looking at museum exhibits. | | | | |
| Related risk assessments | Visiting School or Group RA, IOW County Council Fort Victoria RA. | | | | |

| Nature of hazard | Worst outcome | Groups at risk | Current precautions (in place already) | Further precautions (done at time of visit) | Estimation of risk |
|---|---------------|----------------|--|--|--|
| Trips/Slips/Falls | Injury | All users | Site awareness with particular attention to painted floors as they can be slippery when wet. | Highlight with signs and/or eliminate hazards. Inform visitors to raise awareness of risks. | Severity of hazard : Serious Likelihood of event : Possible Adequacy of controls: Good |
| Fire | Fatality | All users | Awareness of fire causing/accelerating hazards. Fire exit kept clear. Fire exit signs in place in exhibition. Fire extinguishers located in exhibition and gift shop. Fire extinguishers checked annually. Action taken on advice from Fire Extinguisher tester. | Fire exit regularly checked for ease of opening. Inform visitors to raise awareness of risks. | Severity of hazard: Extreme Likelihood of event : Remote Adequacy of controls : Good |
| Injury from head hitting low ceilings | Injury | All users | Warning signs placed in areas of high risk and/or low visibility. Hazard tape placed in areas of low visibility or high risk. | Locate activities away from potential hazard Inform visitors to raise awareness of risks. | Severity of hazard : Serious Likelihood of event : Remote Adequacy of controls: Good |
| Injury from sharpness or weight of artefacts, hitting, falling on, cutting and dropping | Injury | All users | Remove artefact or display item if it cannot be made safe. Check artefacts regularly for sharp edges and corrosion. | Inform visitors to raise awareness of risks. | Severity of hazard : Serious Likelihood of event : Remote Adequacy of controls: Good |
| Electrocution from exposed plug sockets | Fatality | All users | Awareness of hazard. Annual PAT testing. Blanks placed in all sockets not in use | Staff supervision of hazard controls. Inform visitors to raise awareness of risks. | Severity of hazard : Extreme Likelihood of event : Remote Adequacy of controls: Good |

| | | | | | |
|--|----------|-----------|--|--|--|
| Unsuitable weather conditions for activity - hypothermia, hyperthermia, dehydration, sunstroke | Fatality | All users | Awareness of weather conditions prior to and during visit. Advise visitors on appropriate clothing and footwear. | Put out heaters or cooling fans within the exhibition if necessary. | Severity of hazard : Extreme Likelihood of event : Remote Adequacy of controls: Good |
| Hit by traffic in car park | Fatality | All users | Site awareness. School staff supervision. | Staff supervision. Inform visitors to raise awareness of risks. | Severity of hazard : Extreme Likelihood of event : Remote Adequacy of controls: Good |
| Contact with hazardous chemicals. Risk of poisoning and skin reaction. | Fatality | All users | Awareness of risk from decayed materials and wall mould Awareness of symptoms from reaction | Inform of potential risk Clean areas where possible and block off high risk areas | Severity of hazard : Extreme Likelihood of event : Remote Adequacy of controls: Good |

| | | | |
|----------------------------------|--------------------|------------------------------------|---------------|
| Assessment carried out by | Katie Cambridge | Date of previous assessment | N/A |
| Job title | Director | Date of this assessment | 10 March 2017 |
| Signed | <i>K Cambridge</i> | Next assessment before | March 2018 |